

WANAQUE PUBLIC SCHOOLS

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BUSINESS ADMINISTRATOR/
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August 29, 2017

Dear Parents and Guardians,

It's hard to believe that summer vacation is quickly drawing to a close. Let me be the first to welcome you to a new school year.

As you might imagine, this summer has been very busy. We have spent a great deal of time hiring new personnel, developing new initiatives for the 2017-2018 school year, working to complete the bathroom and roofing projects at Haskell School, and preparing for what we hope to be a very successful school year.

Summer cleaning can be very challenging to say the least. However, our classrooms are ready, as are the hallways, gymnasiums, cafeterias and office spaces. Floors were waxed, furniture polished and windows washed. My sincere thanks to all those who made this happen! As you know, schools do not get ready without the hard work and dedication of many key staff. I would like to take a moment to personally thank our maintenance and custodial staff and our secretarial and central office staff for their tremendous efforts in making certain we were ready for opening day.

There are many new faces as well as some staffing changes in our schools this year. For your convenience, I have provided you with an update.

Welcome Back to the District:

Cheryl Hamilton Haskell School

Haskell School:

Change in Assignment

2016-2017 Assignment

2017-2018 Assignment

Diane Arnoldi	Teacher, Kindergarten	Teacher, Inclusion Gr. 2
Dylan Cohen	Instructional Assistant, Wanaque	Teacher, LLD Gr. 4-5
Keri Guy	Teacher, Gr. 1 Wanaque	Teacher, Kindergarten Haskell
Nicole Hayes	Teacher, Kindergarten Wanaque	Basic Skills, Haskell
Carrie Kreider	Teacher, Gr. 4 SS/Science Wanaque	Teacher, Gr. 5 SS/Sci. Haskell
Carly Meyer	Teacher, Inclusion Haskell	Teacher, Kindergarten Haskell
Heather Roberts	Teacher, RC/ICS Wanaque	Teacher, Gr. 6-8 LAL/LLD Haskell
Lynne Schoenfeld	Teacher, Gr. 5 LAL Haskell	Teacher, RC/ICS LAL Haskell
Sharon Shemeley	Teacher, PBD Wanaque	Teacher, Gr. K-1 LLD Haskell
Tracy Courtney	Teacher, ICS Middle School Math Haskell	Teacher, Gr. 6-8 Math/LLD Haskell
Jessica Hanczaryk	Teacher, LLD Haskell	Teacher, Gr. 3 Haskell
Keri Schamble	Teacher Assistant, Haskell	Teacher, 6-8 Math Haskell/Wanaque

New to the District:

Kerry McMichael - Gr. 5 Language Arts

Allison Hainlein – Leave Replacement, Gr. 6-8 Math ICS

Katelyn Sheridan – Leave Replacement, Gr. 3

Alisa Memish – Leave Replacement, ICS Gr. 2 and Pre-K

Wanaque School:

New to the District:

Marissa Gallagher – Gr. 1

Paula Greggo – Primary Behavioral Disabilities

Emily Vogel - Art Teacher

Christina Thompson – School Nurse

<i>Assignment Changes:</i>	<i>2016-2017 Assignment</i>	<i>2017-2018 Assignment</i>
Tara DuHaime	Teacher, Gr. 2	Teacher, Gr. 3
Marion Knowles	Teacher, LLD Gr. 6-8 Haskell	Teacher, RC/ICS Wanaque
Emma Valdivieso	Teacher, Gr. K-1 LLD Haskell	Teacher, RC/ICS Wanaque
Hailey Butterfass	Instructional Assistant, Haskell	Instructional Assistant, Wanaque

As a reminder, please review the revised Entry Door Access Protocols. For your convenience, I have listed them below:

- No visitors are to enter the building with students ***during*** arrival time. **All visitors to our schools will need to have a previously scheduled appointment to enter the building.**
- At the buzzer, it is required that all visitors state the purpose of their visit and/or specify with whom they have an appointment.
- If an appointment is verified, the visitor will be buzzed in and must present him or herself to the main office immediately upon entry.
- Visitors will be required to obtain a visitor’s badge and lanyard prior to going to their destination. You will be required to leave your ID with the secretary in exchange for the badge, which will be returned to you when you come back to the office to sign out. Roaming the building is NOT permitted.
- **It is vital that visitors do not hold the door open for others behind them. Each visitor must be acknowledged individually through the buzzer system.**
- If you must drop off an item for your child (lunch, homework, etc.) you will be directed to deposit that item in a bin outside the main entry, which will be checked periodically. Entry to the school will not be permitted.
- If you will be picking your child up early, please notify the office in writing prior to dismissal. If it is an emergency, call the main office for notification.
- Former students will not be permitted to visit their teachers unless they have a pre-arranged appointment. This can be done via email directly with the teacher. All visitations MUST be after school hours.
- Main office secretaries will be required to call 911 and notify the school administrators if a visitor is uncooperative, does not adhere to the procedures, or becomes threatening.
- Failure to follow these procedures may result in a lockdown for the safety of our students and staff, and the Wanaque Police Department may be notified that an intruder is in the building.

In our continuing effort to keep parents and guardians active partners in their child’s education and to reduce the amount of paper that comes home, the “Opening Day” packet will be in electronic format via the Parent Portal and will be available as of 9/6/17. For your convenience, login information to access the portal, will

be sent home with your child on the first day of school. Once you are logged in, you will be able to access the forms and memos by clicking on “Documents” located in the menu bar on the left side of the screen.

If you do not have access to a computer, please contact the main office and we will be more than happy to provide you with a hard copy of the entire packet.

My sincere wishes for a successful school year! I look forward to seeing each of you in September. As always, please feel free to contact me with any questions or concerns.

Sincerely,

Ms. D. Cardiello

Donna L. Cardiello
Superintendent of Schools